
LICS Use of Students' Images Statement

From time to time the school takes photographs of our students to record for posterity and legacy, and celebrate school activities. These photographs are shared in students' learning journals, SCOOP, the LICS Facebook page and for the official LICS website. They are also displayed in various areas around the school. It is our policy to ensure that all photos are positive depictions of our students, aimed at celebrating their progress and accomplishments.

Guidelines and rules for taking and publishing photographs:

LICS adopts the following guidelines when using the photographs of children in school displays and publicity materials:

1. LICS will not identify children by name in photographs displayed unless approve so by parents/guardians. On some occasions, e.g. a child winning a competition or team playing in a tournament, or a photograph in a local / national newspaper, the publisher may wish to publish a photograph with the accompanying children's names.
2. Only photographs of children appropriately dressed will be used.
3. LICS staff will ensure that press are made aware of the School Policy and that all photographers comply with the Policy.
4. **WEBSITES** – When using photographs on websites, the school follows the same rules as other publicity materials. We do not name individual children and identify them in photographs.
5. Pupils must never be approached or photographed while at school, school activities or events without the permission of the school authorities.
6. **PARENTS FILMING / TAKING PHOTOGRAPHS** – Parents or other spectators may want to photograph or video at an event such as sports day or the performance of a service or an assembly. This is a valuable part of school life and can be very rewarding for both the family and school. The school reserves the right to ask parents / visitors not to take photographs of children / use videoing equipment if it disrupts an event or the school feels the images may be used inappropriately. Parents are asked to respect the views of others.